Dear Delegate,

Thank you for participating in the Seventh International Conference on Environmental, Cultural, Economic, and Social Sustainability! We are pleased you will be joining us at the University of Waikato, Hamilton, New Zealand and hope you are looking forward to coming together with colleagues and members of the Sustainability community from 5 to 7 this January.

In preparation for the conference, we have put together some information that we hope will be helpful as you begin to prepare for the conference and your arrival in Hamilton. In this document, you will find information such as city maps, conference venue maps, transportation information, accommodation information, conference registration information, presentation information, and paper and journal information.

This packet is a starting point for your preparations, and we realize you may have some additional questions after reviewing the presented material. For any questions, please do not hesitate to contact the conference secretariat at support@onsustainability.com.

We hope your planning goes well, and we look forward to meeting you in Hamilton!

Best Regards,

Audrey LeGrande
2011 Sustainability Conference
I. Letter from Secretariat

II. Transportation

To and from Auckland International Airport
   Train
   Shuttle
   Rental Cars

To and from Hamilton Airport
   Taxi/Shuttle
   Rental Cars

Around Hamilton and the University of Waikato
   By Car
   Hamilton Transportation Centre
   By Bus

III. Conference Information

Venue Information

Map of University of Waikato

Registration Information

Accommodation Information
   Ibis Tainui Hamilton

Presentation Information
   Equipment
   Program
   Online Presentations

Paper and Journal Information
   Submitting Your Paper
   Submission Deadline and Further Information

Activities and Extras
   Conference Dinner
   Conference Tour
Transportation

To and from Auckland International Airport

Train

For a scenic train option from Auckland to Hamilton Tranz Scenic is New Zealand’s only passenger rail company. Daily travel options and booking information can be found at Tranz Scenic’s [website](#). Rates are usually near $54.00.

Shuttle

Door to Door Airport Shuttle Services to/from Auckland Airport are available for pre-bookings. Information on the Minibus Express can be found [here](#) and information on Roadcat Shuttles can be found [here](#). Typical rates are near $75 one way and $135 round trip.

Rental Cars

Auckland Airport homes a variety of rental car operators next to the arrivals area on the ground floor. More information on booking and the specific licensed rental services at Auckland airport can be found at Auckland’s [website](#).

Directions can from Auckland Airport to the University of Waikato can be found [here](#) and a general map shows the route below.
To and from Hamilton Airport

Taxi/Shuttle

Hamilton Taxis and Red Cabs are the two taxi services that serve Hamilton airport. Super Shuttle, Luxury Airport Shuttle, GoKiwi Shuttles, and Coastline Shuttles also all serve the local airport. Their booking information and contact information can be found on Hamilton Airport’s website. The shuttles and taxis are located directly outside the terminal in front of the car park.

Rental Car

The rental car agencies can be found on the ground floor of the terminal. The Airport is served by Avis, Budget, Europcar, Hertz, and Thrifty. Their information can also be found on Hamilton Airport’s website.

Hamilton Airport is located 15 minutes south of the central city of Hamilton. Directions to and from the airport are clearly marked with road signs on State Highway 1 and State Highway 3 – either can be taken to and from the airport. Directions from Hamilton Airport to the University of Waikato can be found here and a general map can be found below.
Around Hamilton and the University of Waikato

1-4 January are public holidays in Hamilton. There will be reduced service on most public transport.

Valuable information on Hamilton, especially access & travel and be found at the city’s website: http://www.visithamilton.co.nz.

By Car

The University of Waikato's main campus is in Hamilton, 4km from the city centre. The University campus is located in the suburb of Hillcrest and may be accessed from either Knighton Road or Hillcrest Road. See map below.

Public parking is available in Gate 1 and Gate 10 only. This can be noted on the campus map.

Hamilton Transport Centre

The Transport Centre building is located on the corner of Bryce and Anglesea streets and is the central hub for passenger services in Hamilton. All regional bus services use this centre. It is also the stopping point for national coach services. Also located at the Transport Centre you will find a taxi stand and the airport shuttle.

Hours of Operation:

Monday to Thursday: 8.30am - 5.00pm
Friday 8.30am - 7.00pm
Saturday/Sunday and Public Holidays: 9.30am - 3.30pm

Below is a map of Hamilton with the recommended campus routes.
By Bus

The University can be reached using city bus routes 2, 15, or 17, or the Orbiter. BUSIT route times and other information can be found [here](#). The route map can be found below. Standard rates are $3.10 in cash or $2.30 if a BUSIT card is purchased.
Conference Venue

University of Waikato,
Hamilton,
New Zealand

Campus Map – Waikato Management School Building

The Waikato Management School Building can be found in cell F6.
Registration Location and Hours
The registration desk will be located in the Management Building on the University of Wikato Campus.

Accommodation Information
Booking for the Ibis Tainui Hamilton is available by contacting the hotel directly at +647 838 1366 or via email at H2159-RE02@accor.com and quote "Sustainability Conference". This rate is available until 6 December 2010. Please book at your earliest convenience, as rooms have limited availability.

Tainui Hamilton  
18 Alma Street  
3204 Hamilton

Rates: $115.00NZD + taxes

Ibis Tainui Hamilton is located in the heart of Hamilton city overlooking the Mighty Waikato River. Adjacent to Novotel Tainui Hamilton and Skycity Casino, the hotel is only minute’s walk away from relaxing river walkways, cafes, restaurants, shopping and entertainment.

This international 3 star hotel features 126 accommodation rooms, a Restaurant and Bar, and three meeting rooms.

With its sleek modern decor and spectacular views of the Waikato River, i-bistro offers contemporary New Zealand cuisine, either indoors or alfresco on the balcony. Open for breakfast, lunch and dinner, a warm and relaxed atmosphere can be enjoyed all year round.

The accommodation rooms offer a choice of King or twin bedding, and interconnecting rooms on request. All are fitted with individual air-conditioning units, flat screen tvs, on-demand movies, Sky TV, tea/coffee facilities, internet access, and mini fridges.

The Ibis’s unique grab it and go menu offers an alternative to dining in the restaurant. It means the guests can order a meal on the run and then retire to their rooms to enjoy after collecting from the restaurant.
Presentation Information

Equipment

Each parallel session room will be equipped with a data projector and a computer, please bring your presentation on a USB flash drive. Internet will be available at the venue.

Program

The current draft of the program can be found online at http://onsustainability.com/conference-2011/program/. In addition to this, you will receive a program book at the conference with the final schedule for the plenary and parallel sessions.

Online Presentations

Whether you are a virtual or in-person presenter at this conference, we encourage you to present on the conference YouTube Channel. Here are two suggestions:

1. Record a video of your presentation before or after the conference, or ask a colleague to record a video of your presentation at the conference, then submit it to our YouTube channel.
2. Create a PowerPoint presentation with voice-over before or after the conference, or record the audio of your presentation at the conference, then link this to your PowerPoint presentation.

These presentation recordings will be published to YouTube with links to your Session Description on the conference website.
Paper and Journal Information

Submitting Your Paper

Full papers can be submitted to Common Ground using our online conference and paper management system “CGPublisher”. To upload your paper at our system please view the instructions in the CGPublisher Guide.

- If you do not know your login details you can reset them at CGPublisher. Click on the “Forgotten Password” button and follow the prompts. A new password will be emailed to you.

Please direct publication enquiries to the journal administrators at: journals@onsustainability.com.

Submission Deadlines and Other Information

The deadline for submission into a particular year of the journal is one month after the completion of the conference. The timeline is as follows:

- **Conference Proposal Submission Deadline**: Check the [Submit Proposal](#) page for the closing date of the next round in the call for papers.
- **5 October 2010**: Final date for submission of papers for double blind refereeing — *3 months prior to the start of the conference* (for an explanation, see the [Peer Referee Process](#) link).
- **5-7 January 2011**: *International Conference on Environmental, Cultural, Economic and Social Sustainability*, University of Waikato, Hamilton, New Zealand.
- **7 February 2011**: Final date for submission of papers for one way blind refereeing — *one month after the close of the conference* (for an explanation, see the [Peer Referee Process](#) link).
Activities and Extras

Conference Dinner

Te Repa Racecourse, Hamilton - Centennial Lounge - 6 January - 19:00 (7:00 pm)

Please join us at the Ta Rapa Racecourse for the conference dinner. With a park like setting, the Ta Rapa Racecourse is the perfect place in Hamilton to enjoy dinner with your fellow delegates.

Conference Tours

Day Tour of Maungatautari Ecological Trust - Saturday, 8 January 2011 9:00AM-5:00PM

We invite you to join us for an all day tour of the Maungatautari Ecological Trust. The Maungatautari Ecological Trust is an internationally significant restoration project, this 3,400 hectare forested, extinct volcano stands majestically on the landscape in the Waikato basin, between Cambridge, Te Awamutu and Putaruru, in the central North Island of New Zealand. This tour includes bus transport to Maungatautari Ecological Trust from Hamilton and back, a guided tour and information session, as well as lunch. For more information on the Maungatautari Ecological Trust please visit http://www.maungatrust.org/index.asp. Please wear appropriate walking shoes and sun hat.

*This tour has a minimum of 30 people. If we do not reach this number, we will notify you and refund your payment.

Booking Information for Activities and Extras

Conference Dinner – Thursday, 6 January 2011 7:00PM $US60.00

Day Tour of Maungatautari Ecological Trust - Saturday, 8 January 2011 9:00AM-5:00PM $US60.00

Please email the conference secretariat for more information support@onsustainability.com.